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4 MAR 1970

Mr. Bannerman via Mr. Coffey

Attached for your signature and the concurrence of the Chief, Historical Staff is a memorandum to the Executive Director recommending the establishment of a separate Archives Program under the Chief, Historical Staff.

When we first began discussing the proposal to create a separate archives we talked about its organizational placement recognizing that it relates just as closely to the Records Management program as it does to the Historical program. We skirted the possibility of creating a separate Office of Documentation which might have an Historical Division, Records Management Division, and an Archives Division. We also mentioned the Information Processing function as it relates to the others. If the Agency ever considers establishing a separate component to deal with Information Handling problems and activities, all of these functions should probably be a part of one structure. In any case, eventually the Records, Historical and Archives Programs should probably come under a single management.

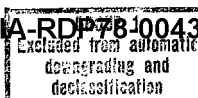
Acknowledging that the Agency is probably not prepared for an organizational change of such magnitude, we concluded that a reasonable first step would be the creation of an archives program and agreed that it would have a better chance of gaining acceptance and recognition if it were separated from the Records Management program; hence, the recommendation that it be given to the Historical Staff. If the recommendations in the attached paper are approved we will need to develop regulatory issuances which will insure a continuing close relationship among all of these functions.

Incidentally, there have been press releases recently reporting that bids from \$463,300 to \$572,300 have been received by GSA to add 15,000 square feet of space to the Eisenhower Library; and a contract in the amount of \$13,799,138 has been awarded to build "the Joseph H. Hirshhorn Museum and Sculpture Garden".

Since GSA seems to have no inhibitions about construction, and no problems getting the money, perhaps we should consider asking them to build us an Archives and staff it for us in the same way that they handle Presidential Libraries. The Presidential Estate managers control and administer the libraries with an agreement that

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custody and control will eventually pass to the National Archives. Why wouldn't it be reasonable to explore the feasibility of a similar arrangement for CIA?

You may want to explore some of these ideas with Colonel White in discussing the Archives Program with him.



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